



## Environmental Policy Statement

AEJ Management Ltd is a professional and environmentally conscious business, which acknowledges the impact that our operations may potentially have on the environment. We believe environmental protection is a strategic business issue and an integral part of our corporate strategy in operating a soft services facilities management company across numerous sectors.

Our Managing Director is responsible for ensuring this policy remains relevant and appropriate to our business and / or client requirements. As a business continually monitor such policies and ensure it is communicated throughout the business and enforced by all levels of management.

The implementation of this policy and the associated procedures will be monitored and reviewed to ensure progress is made against environmental objectives and targets on a regular basis to ensure that they remain current and applicable to the company's activities. This policy has been endorsed by the Board of Directors, which gives its full support to its implementation.

It is the clear objective of the business to minimise any impact on the environment and this will be achieved by:

- The Managing Director acting as the business's responsible person on environmental incidents and issues.
- The appointment of AM Specialists Group Ltd, our outsourced Health & Safety and Environmental service providers, who provide advice, assistance and guidance as required.
- The business providing duties and responsibilities to cover all levels of management and ensure understanding and compliance of the policy.
- Taking all practical steps to ensure that identified environmental hazards and risks have suitable and effective preventive and control measures implemented.
- Having a commitment to prevent pollution, reduce waste and ensure, wherever practicable, that measures are implemented to protect and preserve natural habitats, flora and fauna.
- Continuously improving our policies and systems where possible.
- Considering the effects that our operations may have on the local community and environment.
- Taking action to eliminate or reduce, as far as practicable, any potentially adverse environmental impacts.
- Promoting environmental awareness amongst our colleagues, suppliers, contractors, and partners by implementation of operational procedures.
- Ensuring effective and expedient incident control, investigation and reporting.
- Providing the clearest communication of this policy to all employees, suppliers, contractors, partners and all other interested parties including the public if requested.

Specifically, we will:

- Fully comply with all relevant environmental laws and regulations and other applicable requirements, including always complying with the requirements and duties set out within Approved Guidance as issued by the Environmental Agency.
- Inform all employees of their responsibilities in following good environmental practice and the contribution they can individually make in achieving continual improvements in environmental performance.
- On an annual basis, set clear environmental objectives, which are relevant to the nature, scale and environmental impacts on our activities.
- Identify performance targets by which progress towards these environmental objectives can be measured and reviewed.
- Review and report on results achieved.

It is the responsibility of all Managers to ensure the full implementation of this policy and ensure that environmental issues are given adequate consideration (both financial and resources) in the planning and day to day supervision of all work. To allow for this, all employees will be provided with the necessary resources, equipment, information, instruction, and training to fulfil the requirements of this policy.

*We will provide a trusted service for our customers that exceeds their expectations...*



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As part of the business's commitment to continual improvement and maintaining the highest levels of environmental management, it is the intention that the company will work towards environmental management systems compliant with ISO 14001.

All employees and contractors working on behalf of the business are expected to co-operate and assist in the implementation of this policy, whilst ensuring that their own works, so far as is reasonably practicable, are carried out without risk to themselves, others or the environment. This includes cooperating with management on any environment related matter.

This environmental policy, all duties and responsibilities under the policy and all objectives will be reviewed annually by the Board of Directors as part of the Management Review Meeting process. They will provide a report with recommendations and any action plans back to the business for implementation.

Protection is the responsibility of everyone; therefore, every colleague within the business will be encouraged to be actively involved in Environmental issues. Communication is key to the effectiveness of the policy and all colleagues will be consulted on this policy and the business Environmental objectives and encouraged participate in enforcement.

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